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\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*RE: Past-Due Child Payments*

Dear \_\_\_\_\_,

The purpose of this letter is to remind you of the support provisions described in \_\_\_\_\_ dated \_\_\_\_\_. According to this document, you are obligated to pay child support in the following amount: **\$2 (two US dollars)** with the following frequency: weekly.

As of the date this letter is being sent, you have not complied with these support provisions. My records indicate that support payments totaling **\$2 (two US dollars)** are past due.

If you do not respond by \_\_\_\_\_, legal action to enforce your obligations may be taken.

Sincerely,

\_\_\_\_\_