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\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Alaska Airlines  
Corporate Offices  
P.O. Box 68900  
Seattle, WA 98168

RE: Delayed Flight # \_\_\_\_\_

To whom it may concern:

My name is \_\_\_\_\_ and I was a passenger on an Alaska Airlines flight, Flight # \_\_\_\_\_. This was a domestic flight.

The flight was scheduled to depart from \_\_\_\_\_ at \_\_\_\_\_ and arrive at \_\_\_\_\_ at \_\_\_\_\_ on \_\_\_\_\_.

However, the flight was delayed by 2 hours.

My complaint is as follows:

\_\_\_\_\_

This is how I would like the situation handled:

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My mailing address is listed at the top of this document.

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