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RE: Verification of Employee's Current Salary

To whom it may concern:

This letter is confirmation that _____ has been an employee of _____ since: _____.

The employee's current position is: _____. _____'s current yearly salary is \$2 (two US dollars). In addition to their yearly salary, _____ receives an average of \$2 (two US dollars) in bonuses, commissions, and other miscellaneous pay each year. _____ works an average of 2 hours each week. In the most recent pay period, _____ received gross pay of \$2 (two US dollars).

_____ has been a reliable and valued employee with our organization. Should you have any further questions or concerns, please feel free to contact me at _____.

Warm Regards,
